



Position Title: Policy Coordinator

Apply by: October 11, 2024

Starting Date: November 4, 2024

Reports to: Executive Director and Deputy Director

Position Summary:

The Policy Coordinator is responsible for developing and maintaining a network of advocates and community partners to engage in public policy campaigns in support of the School Meals for All CT Coalition's policy agenda. The coordinator will work closely with the Steering Committee, specifically End Hunger CT!, FoodCorps, the School Nutrition Association of CT, and the CT Farm to School Collaborative.

Primary Duties & Responsibilities:

- Lead the grassroots campaign's strategy to engage people across Connecticut in activities to support the Campaign, including calls to action, cultivating community champions, legislative day events, and other opportunities connecting individuals with state policymakers, legislative leadership, and the Governor's Office
- Support and grow authentic, meaningful partnerships with community organizations, leaders, school officials, youth, and other stakeholders focused on social justice issues that interact with child hunger, school nutrition, and education equity
- Work with the Steering Committee to coordinate communications with the public, including press releases, press events, social media, email communications, and calls to action
- Represent, schedule, and arrange the School Meals for All CT Campaign in media and at press conferences with the support of End Hunger CT Policy Consultant
- Maintain systems for information sharing and for tracking activities and engagement
- Collect and maintain relevant data, with the support and guidance from the Steering Committee
- Document all activities and outcomes and fulfill reporting requirements for funding sources
- Understand and clearly articulate the intersectionality of hunger with economic security, systemic racism, and structures of oppression, poverty, and justice



Qualifications:

- Experience working with community organizing, issue-based advocacy campaigns, coalition-building
- Working understanding of the legislative process at the state and federal levels
- Experience with online advocacy platforms and social media platforms (Twitter, Facebook, Instagram) is strongly desired
- Exceptional written and verbal communication skills and ability to present information clearly in a variety of formats and styles for different audiences
- Strong organizational skills, diligence, and ability to manage many tasks simultaneously
- Initiative-taking work style and excellent follow-up and follow-through skills
- Comfortable working in a fast-paced, team-based environment
- Ability to work limited evenings and weekends
- Ability to travel across the state of Connecticut when needed as it pertains to the needs of the campaign, particularly to the Capitol for legislative activities

Additional Preferred Skills & Experience:

- A basic understanding of food insecurity, poverty, and federal child nutrition programs
- Knowledge of and sensitivity toward the needs and concerns of people struggling to meet their basic needs
- Demonstrated success working with others to make changes in a system or institution to advance and promote social and racial justice
- Commitment to a learning culture where curiosity and ongoing examination are valued and encouraged
- Commitment to a team orientation and willingness to give and receive feedback from colleagues
- Commitment to diversity and experience working with diverse groups of people

End Hunger Connecticut! is an equal opportunity employer. This is a full-time salary position both remote and in-person with a work schedule consisting of day, evening, and weekend hours. For consideration, please submit your resume and cover letter via email to endhunger@endhungerct.org and enter POLICY COORDINATOR POSITION in the subject line of your email. Applications must be submitted by October 11, 2024.